



WRAPPING FOR A CURE

North Hill Centre Location

Centre court near TD Bank

We are **CYSTIC FIBROSIS CANADA**, Calgary & Southern Alberta Chapter. You are raising money to help find a cure or control for cystic fibrosis.

****Wearing a mask is optional****

Guidelines:

- All wrapping is offered by **CASH and DEBIT/CREDIT donation**. No set amounts. If asked, you can respond, "Please refer to pricing guidelines on the counter."
- No tax receipts as we are providing a service.
- Fill out claim ticket PER customer. Customer takes the matching claim portion (larger side) and the smaller portion (with name/phone number) STAYS with the gifts.
- Use the sticky notes provided to label each gift as to what it is and put the claim number on it.
- Put all items in ONE basket with the claim ticket attached to the basket.

First shift of the day:

- We are in the wrapping booth, centre court near the TD Bank
- Find the Moneris machine and make sure it is plugged in

Last shift of the day:

- Tidy the booth and put supplies away in designated areas.
- Deposit – Please see instructions in the binder labelled "Deposits."

Busy times:

- It is extremely helpful and recommended to have a designated **shift lead** to operate the front end of the booth. This person can receive gifts as well as hand out completed orders for customers.
- You may limit orders to 5 gifts.

Unclaimed Gifts:

- Unclaimed items after the last shift can be dropped off with customer service. *Make sure the contact info is on the package. * Please let Dale Perret know by calling 403-454-4700.

Thank you for the generous donation of your time.

Contacts:

Dale 403-454-4700

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